



United States
Department of
Agriculture

Agricultural
Research
Service

Office of the
Administrator

W. H. Miller
Washington, D.C.
20250

December 3, 1982

SUBJECT: National Program Staff

TO: National Program Staff
Regional Administrators
Area/Center Directors
National Technical Advisors

This is to announce a realignment of the National Program Staff effective immediately. The staff, recently consisting of 58 professional positions, has been reduced to 35 plus secretarial and executive correspondence support.

Program responsibilities have been assigned to the staff according to the ARS Program Plan. National Research Programs (NRP's) will be retained within ARS at this time only for program classification and accounting purposes. NPS members will no longer be assigned to given NRP's but will have vested responsibilities across broader program areas.

The new structure and staffing plan of the NPS is illustrated on the attached diagram. The Deputy Administrator is supported by two Associate Deputy Administrators who provide internal line supervision to 6 National Program Directors (NPD's) and 20 National Program Leaders (NPL's). Formerly known as National Research Program Leaders, NPD's and NPL's have program planning, analysis, and evaluation responsibilities within and across Program Plan objectives. They will also be a source of technical expertise within specific commodities, disciplines, or subject matter areas.

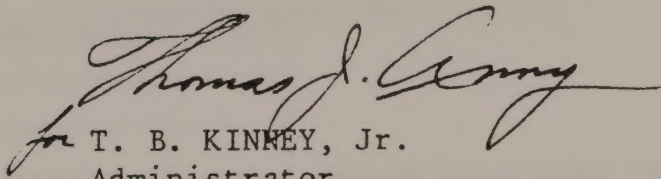
The NPD's have been assigned added program planning, coordination, priority setting, and resource allocation responsibilities. Staff personnel assigned to these positions and their respective broad areas of program responsibility are: (1) Natural Resources - Steve Rawlins; (2) Crop Production - Gerald Still; (3) Crop Protection - Waldemar Klassen; (4) Animal Production - Roger Gerrits; (5) Animal Protection - Dyarl King; and (6) Product Use - Martin Rogoff.

Reporting directly to the Deputy Administrator are Assistants for Germplasm and Human Nutrition. These two positions also carry NPD responsibilities for their respective program areas.

The NPS realignment is consistent with the structure and operations of the ARS Program Plan as well as earlier actions taken to matrix the staff into interdisciplinary and problem solving teams. The reduction in size of the staff is also consistent with my commitment to economize overhead operations within ARS, with a commensurate shift of resources (positions and funds) to the Agency's research programs. The new size of the NPS is the minimum number of personnel needed to efficiently and effectively carry out its important national program leadership functions within our national line/staff organizational structure.

Personnel displaced from the NPS have been reassigned to research or administrative positions, primarily at Beltsville.

Please call the new NPS alignment to the attention of the members of your staffs.


for T. B. KINNEY, Jr.
Administrator

Enclosure

NATIONAL PROGRAM STAFF

(Army)

Deputy Administrator

(Jones) Assistant to DA
Germplasm

(Vacant) Assistant to DA
Human Nutrition

(Pallansch) Research Technology
Applications Coord.

(Niffenegger)

Assistant Deputy
Administrator

(Goble)

Program
Coordinator

Program Analyst (Nielson)

Associate Deputy Administrator - Plant &
Natural Resource Sciences Staff

(Knipling)

Associate Deputy Administrator - Animal, Human
Nutrition, & Postharvest Sciences Staff

(Laster)

National Program Directors (3)

National Program Directors (3)

Natural Resources--(Rawlins)--

Animal Production--(Gerrits)--

Crop Production--(Still)--

Animal Protection--(King)--

Crop Protection--(Klassen)--

Product Use--(Rogoff)--

National Program Leaders (12)

National Program Leaders (8)

---- Water Management/Salinity (Jensen)

---- Soil Productivity/Env. Quality (Follett)

---- Hydrology (Farrell)

---- Systems, Remote Sensing (Grable)

---- Grain Crops (Schertz)

---- Fiber, Oil, Tobacco (Miller)

---- Horticultural, Sugar (Brooks)

---- Forage, Pasture, Range (Carlson)

---- Engineering/Energy (Nave)

---- Plant Health (Waterworth)

---- Weeds (Shaw)

---- Entomology (Jackson)

---- Tillage/Erosion/Soil-Plant-Air)

---- Plant Physiology/Biotechnology) *

---- Pest Management)

---- Bioregulation (Purchase)

---- Product Losses (Ouye)

---- Product Quality (Martinez)

---- Animal Health (Hyde)

---- Insects, Man & Animals (Bram)

---- Food Safety (Robens)

---- Dairy (Kiddy)

---- Textiles & Fibers (Vacant)

---- Beef & Sheep)

---- Poultry) *

---- Swine)

35 positions

*Specialty areas covered by Associate DA's and NPD's

12/2/82



October 12, 1983

SUBJECT: Appointment of Persons to Serve in Key Acting Roles

TO: All ARS Employees

In my previous memorandum to all of you, I described changes we are making to Headquarters and field organizations. Changes of this magnitude are unavoidably disruptive to individual employees, work units, and to ARS. Because of this, we feel it is important to "get on with things"--to quickly set into place the means to carry out these changes. Planning for this is well underway and many managers have already initiated efforts to assist individual employees who will be affected.

Consistent with these beliefs, the Administrator's Council has set a high priority on early placement of managers in key leadership roles. As a result, pending approval of the Department, the persons listed below have been assigned "acting" positions for the new organization. Working with other ARS managers and staff, they will immediately begin to develop plans for establishing their respective organizational units and functions.

Southern Region

Acting Deputy Administrator, Robert Barnes, New Orleans, LA
Acting Associate Deputy Administrator, Maurice Frere, New Orleans, LA
Acting Area Director, Joseph Johnston, College Station, TX
Acting Associate Area Director, Richard Murrmann, College Station, TX
Acting Area Director, Carleton Ranney, Stoneville, MS
Acting Associate Area Director, Lawrence Larson, Stoneville, MS
Acting Area Director, Dean Davis, Athens, GA
Acting Associate Area Director, George Burns, Athens, GA
Acting Associate Area Director, Jerrell Powell, Athens, GA

Western Region

Acting Deputy Administrator, H C Cox, Oakland, CA
Acting Associate Deputy Administrator, Peter van Schaik, Oakland, CA
Acting Area Director, William Chace, Albany, CA
Acting Associate Area Director, Earl King, Albany, CA
Acting Director, WRRRC, Herman Binger, Albany, CA
Acting Area Director, Norman James, Portland, OR
Acting Associate Area Director, John Vetterling, Portland, OR
Acting Area Director, Ronald Plowman, Denver, CO

North Central Region

Acting Deputy Administrator, Paul Fitzgerald, Peoria, IL
Acting Associate Deputy Administrator, Richard Dunkle, Peoria, IL
Acting Area Director, Robert Rhodes, Peoria, IL
Acting Director, NRRC, Robert Rhodes, Peoria, IL
Acting Associate Area Director, James Hartsock, Peoria, IL
Acting Area Director, Paul Putnam, Ames, IA
Acting Associate Area Director, Charles Alexander, Ames, IA
Acting Area Director, Kenneth Lebsock, St. Paul, MN

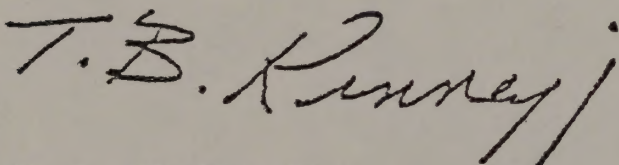
Northeastern Region

Acting Deputy Administrator, William Tallent, Beltsville, MD
Acting Associate Deputy Administrator, Glen Vanden Berg, Beltsville, MD
Acting Area Director, Waldemar Klassen, Beltsville, MD
Acting Associate Area Director, Essex Finney, Beltsville, MD
Acting Area Director, Herbert Rothbart, Wyndmoor, PA
Acting Director, ERRC, Herbert Rothbart, Wyndmoor, PA
Acting Associate Area Director, Gerald Carlson, Wyndmoor, PA

Headquarters

Acting Director, Acquisition and Assistance Division, Richard Bachman,
Hyattsville, MD
Acting Director, General Services Division, Ray Leaman, Hyattsville, MD

I am confident that, as a result of these appointments, we will be able to move more quickly and effectively into our new organizational configuration.

A handwritten signature in dark ink, reading "T. B. Kinney, Jr." with a stylized flourish at the end.

T. B. KINNEY, JR.
Administrator

TO: All Employees
FROM: Paul J. Fitzgerald

The following is information regarding the staffing of Administrative Management.

October 13, 1983

SUBJECT: Assignment of Persons to Serve in Key
Administrative Management Acting Roles

TO: Administrator's Council
Regional Administrative Officers
AM Division Directors

To quickly set into place some changes in Administrative Management and to handle the day-to-day work, I am directing the following interim organizational designations take place immediately:

The NER Regional Administrative Office employees are to be assigned to the ARS Headquarters Management Divisions for supervision consistent with the proposed new organizational structure. This results in the following "Acting" individuals and positions:

Personnel Division (PD)

Acting Director, PD - Michael D. Christensen
Acting Deputy Director, PD - Richard B. Kelley
Acting Chief, Personnel Operations - J. P. Henriksen
Acting Chief, Classifications/Employment Branch - Dale Nason
Acting Chief, Personnel Systems - Frank Riley
Acting Chief, Employee Relations/Labor Relations Branch - Donald Grace

Financial Management Division (FMD)

Acting Director, FMD - J. L. Wilson
Acting Chief, Budget and Fiscal Services Branch - Warren Moss
Acting Chief, Review and Analyses Branch - Marcellus T. Arnold
Acting Chief, Systems Branch - Charles J. Potok
Acting Chief, Accounting Services Branch - J. M. Jones

General Services Division (GSD)

Acting Director, GSD - Ray Leaman
Acting Chief, General Services Operations - Jim Elston
(This Unit will include Real Property, Personal Property, Records and Mail, and Property Management Policy including Operations Support in the Washington-Metropolitan Area.)
Acting Chief, Safety and Health Policy Staff - Phillip Mason
Acting Chief, Office Systems Policy Staff - Chris Goettelmann

Acquisition and Assistance Division (AAD)

Acting Director, AAD - Richard C. Bachman

Acting Deputy Director, AAD - Ray Leaman (On temporary assignment as Acting Director, GSD)

Acting Chief, Contracting and Procurement Operations - W. R. Ashworth
(This Unit will have responsibility for Small Purchases in the Washington-Metropolitan Area, Service Contracts, and ADP/Supply Contracting over certain dollar amounts nationwide.)

Acting Chief, Construction, Contracting, and Architectural Engineering Services - Robert Soderstrom
(This Unit will include Facility Policy, Construction Contracts, and Architectural/Engineering Services.)

Acting Chief, Contracting/Procurement Policy Staff - John Espenschade

Acting Chief, Research Agreements and Patents Management

Operations - Wayne Thrush

(This Unit will have responsibility for Research Agreements execution for the Washington-Metropolitan Area in addition to its ongoing nationwide policy and advisory functions.)

No changes were made in the organization of the Communications and Data Services Division.

The Regional Administrative Officers in the Western, Southern, and North Central Regions will continue to support the Regions in their present positions in addition to taking on some additional activities. These designations will help us move quickly and effectively into the new organization.

I expect us to immediately begin operating within this interim organizational structure. We will, of course, move into our permanent organizational structure just as soon as our proposed reorganization is cleared by the Department.

This information may be made available to other members of your staff.

/s/ T. J. Clark

T. J. CLARK
Associate Deputy Administrator
Administrative Management

Whitten

USDA 13-OCT-83 16:36:00 070 1

To: NCRAD-CD
From: Paul J. Fitzgerald
Date: THU 13-OCT-83 16:36:00 EDT

Subject: Key Administrative Management Acting Roles -- Clark Memo

October 13, 1983

SUBJECT: Assignment of Persons to Serve in Key
Administrative Management Acting Roles

TO: Administrator's Council
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This information may be made available to other members of your staff.

/s/ T. J. Clark

T. J. CLARK
Associate Deputy Administrator
Administrative Management

USDA 13-OCT-83 11:51:26 070 1

To: NCRAD-CD
From: Paul J. Fitzgerald
Date: THU 13-OCT-83 11:51:26 EDT
Subject: Appointment of Persons to Serve in Key Acting Roles -- TBK Memo

October 12, 1983

SUBJECT: Appointment of Persons to Serve in Key Acting Roles

TO: All ARS Employees

In my previous memorandum to all of you, I described changes we are making to Headquarters and field organizations. Changes of this magnitude are unavoidably disruptive to individual employees, work units, and to ARS. Because of this, we feel it is important to "get on with things"--to quickly set into place the means to carry out these changes. Planning for this is well underway and many managers have already initiated efforts to assist individual employees who will be affected.

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MD

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T. B. KINNEY, JR.
Administrator



United States
Department of
Agriculture

Agricultural
Research
Service

North Central Region
~~Michigan~~ ~~Minnesota~~
~~Wisconsin~~ ~~Area~~
Northern States
Area

C. Whitten
Room 266, North Hall
University of Minnesota
2005 Buford Avenue
St. Paul, Minnesota
55108

November 22, 1983

SUBJECT: FY 84 Redirections

TO: G. R. Benoit, LL P. H. Orr, LL
A. L. Black, LL J. F. Schafer, RL
R. H. Dowdy, RL C. H. Schmidt, LL ←
R. D. Durbin, LL G. R. Sutter, LL
G. C. Marten, RL R. L. Witter, LL

ARS has released its plans for program redirections for FY 1984. Enclosed is information pertinent to this phase of the six-year implementation plan. No redirections are shown for Michigan, South Dakota, or Wisconsin. Some minor redirections will occur at the Cereal Rust Laboratory, St. Paul; the Northern Great Plains Research Laboratory, Mandan; and the Human Nutrition Research Laboratory, Grand Forks.

Instructions are that we will not implement these redirections until the Administrator directs us to do so. I believe some of you have already changed research directions that agree with the plan. Carry on with those plans.

Please share this information with Research Leaders at your location. Experiment Station Directors and industry representatives have received the list of redirections.

K. L. Lebsack
K. L. LEBSOCK
Acting Area Director

Enclosure

11/29/83
cc- RL's - Fargo Location
+ Whitten
+ Lemke

November 9, 1983

IMPLEMENTATION OF ARS PROGRAM PLAN

- o The ARS Program Plan projects a shift of 18 percent of Agency funds from current research to higher priority programs over the 6-year period, 1984 to 1990.
- o Based on an ARS FY '83 budget of \$460 million, a total of about \$81 million is planned to be reprogrammed to areas of research emphasis over the 6-year period.
- o To the extent increases now and in the future are selectively placed to help meet 6-year targets, there is a diminished need to redirect existing resources across objectives.
- o The first increment of program change--scheduled for FY'84--totals about \$10.7 million. This represents less than 2.3 percent of the current ARS program.
- o One hundred and two (102) existing projects are scheduled for termination in 1984. Eighty-three (83) projects or program areas are scheduled for initiation or increased support with the resources released (Attachment 1).
- o Of the \$10.7 million 1984 redirection, \$2.6 million shifts across objectives whereas \$8.1 million is reprogrammed to areas of emphasis within objectives.
 - * There will be no loss of funds and personnel.
 - * There are no laboratory or location closures.
 - * All project shifts represent a refocusing of research at the same location. Thus, all existing personnel associated with these projects will be assigned to the new research thrusts at their current locations.
- o FY 1984 Budget Increases (Conference Appropriation Classification and Changes) across Agency Program Activities are also consistent with Program Plan targets. (Attachment 2).

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL RESEARCH SERVICE

SUMMARY

EFFECT OF PLANNED FY 84 PROGRAM SHIFTS AND APPROPRIATION CHANGES ON PROGRAM
BALANCE

Program Area (Plan Objectives)	FY 83	GROSS FUNDS (000)		FY 84 Estimate
		FY 84 (Program Shifts)	FY 84 Appropriation (Conference) Changes	
Soil & Water Conservation	57,367	57,341	+ 892	58,233
Plant Productivity	179,748	177,168	+ 3,637	180,805
Animal Productivity	89,752	88,567	+ 1,487	90,054
Commodity Conversion	82,598	83,577	+ 1,485	85,062
Human Nutrition	30,880	30,880	+ 3,454	34,334
Integration of Systems	7,785	9,363	+ 101	9,464
Program funds designated for transfer to APHIS		1,234		1,234
TOTAL*	448,130	448,130	+ 11,056	459,186

*Totals do not include funds designated for repair and maintenance of facilities and energy retrofit, contingency, Morrill-Nelson Funds, and Competitive Fellowship Grants

PRESENT PROGRAM			NEW PROGRAM		
Project Area	Location	Amount	Project Area	Location	Amount
MINNESOTA					
Infection efficiency in puccinia graminis	St. Paul	4,020	Advanced technology for rust control in small grains	St. Paul	91,034
Epidemiology of the cereal rusts	St. Paul	31,964			
Resistance factors protecting wheats from stem and leaf rust	St. Paul	16,917			
Management of crown and stem rust resistances in oats	St. Paul	16,917			
Cellular host-parasite interactions in rust and powdery mildews	St. Paul	21,216			
Lateral and vertical pressures on walls of bulk potato storage bins of specific configuration	E. Grand Forks	19,042	Reduce quality degradation of potatoes during storage	E. Grand Forks	19,042
MISSISSIPPI					
Relating herbicide residues in soil to weed and crop injury and pollution control	Stoneville	75,595	Fate and behavior of selective weed control chemicals in plants and soils in cotton and soybeans	Stoneville	75,595
Environmental impact and crop injury of herbicide use	Stoneville	75,595	Soil bioregulators for more efficient perennial weed control in cotton and soybeans	Stoneville	75,595
Herbicide efficiency and safety in soil	Stoneville	152,581	Efficiency, residual activity, and safety of herbicides in soils in cotton and soybean production systems	Stoneville	152,581
Structures, equipment and energy use for poultry production	Mississippi State	106,613	Factors affecting physiology and metabolism of nutrient utilization in poultry	Mississippi State	106,613

PRESENT PROGRAM			NEW PROGRAM		
Project Area	Location	Amount	Project Area	Location	Amount
NORTH CAROLINA					
Mechanisms of herbicide action	Raleigh	105,363	Behavior, fate, effects, mechanisms of action and basis for selectivity of weed control chemicals	Raleigh	105,363
Biological research to reduce hazards from chemical pesticides and tobacco smoke	Oxford	136,281	Biological control of foliar pathogens of tobacco and other crops	Oxford	136,281
Tobacco insect control methods to improve tobacco safety	Oxford	288,601	Interactions between insects, plants, and the environment in conservation production systems of tobacco	Oxford	288,601
NORTH DAKOTA					
Improvement of saline and sodic soils on rain-fed lands in the Dakotas	Mandan	5,142	Water management practices to reduce salinity on rain-fed lands in the Northern Great Plains	Mandan	5,142
To obtain samples of fresh human breast milk for zinc analysis and isolation of zinc-binding ligands	Grand Forks	37,282	Role of zinc in human nutrition	Grand Forks	37,282

AGRICULTURAL RESEARCH SERVICE

Impact of Conference Action and Plan Changes
on ARS Programs
(\$000)

<u>Budget Projects</u>	<u>1983</u> <u>Estimate 1/</u>	<u>1984</u> <u>Estimate (Conf. Action)</u>	<u>1984</u> <u>Estimate (Agency Changes)</u>
Research on Animal Production Efficiency.....	\$86,546	\$88,033	\$88,085
Research on Plant Production Efficiency.....	180,095	183,782	183,116
Research on the Use and Improvement of soil, water and air.....	63,027	63,919	63,866
Processing, storage, distribution and food safety research.....	87,582	89,118	89,785
Research on human nutrition.....	30,880	34,334	34,334
Repair and maintenance of facilities and energy retrofit..	11,092	11,092	11,092
Contingency Research Fund.....	1,000	1,000	1,000
Competitive Fellowship Grants.....	--	5,000	5,000
Total Available.....	<u>\$460,222</u>	<u>\$476,278</u>	<u>\$476,278</u>

1/ This information is based on the Project Statement estimate for 1983 included in the 1984 Explanatory Notes and adjusted by \$5 million for Human Nutrition reprogramming as required by the Congress.



United States
Department of
Agriculture

Agricultural
Research
Service

North Central Region
~~Michigan~~ ~~Minnesota~~
~~Wisconsin~~ Area
Northern States
Area

Room 266, North Hall
University of Minnesota
2005 Buford Avenue
St. Paul, Minnesota
55108

January 11, 1984

SUBJECT: For Your Information

TO: P. H. Orr	D. C. Zimmerman	D. M. Peterson
G. R. Benoit	C. H. Schmidt	R. J. Bula
R. H. Dowdy	A. L. Black	H. H. Sandstead
G. C. Marten	G. R. Sutter	R. L. Witter
J. F. Schafer	C. D. Dybing	G. K. Brown
D. L. Doney	R. D. Durbin	G. J. Hogaboam
N. D. Williams	E. H. Erickson	S. G. Wellso
V. L. Youngs	R. R. Smith	

Enclosed for your use find a listing of the National Program Staff
Approach Element Teams and copy(ies) of "Approach Element Problem
Definitions".

TAMLIN C. OLSON
Associate Area Director

Enclosures

January 16, 1984

SUBJECT: Transmittal of Information

TO: P. W. Aschbacher
G. Gassner
D. S. Frear
D. R. Nelson

FROM: C. H. SCHMIDT

cc: C. J. Whitten (w/o encl.) - Please feel free to share my copy of this information.

(green book)

12-15-83

NATIONAL PROGRAM STAFF
APPROACH ELEMENT TEAMS

Team No. 1

Approach 1.1 Assessment

Rawlins, Leader

Farrell

Grable

Vacancy (Forage-Range)

Jensen

Follett

Team No. 2

Approach 1.2 Land

Follett, Leader

Rawlins

Farrell

Combs

Schweizer (Acting, Weed Science)

Jensen

Vacancy (Forage-Range)

Nave

Team No. 3

Approach 1.3 Water

Jensen, Leader

Rawlins

Grable

Farrell

Follett

Team No. 4

Approach 1.4 Systems

Farrell, Leader

Jensen

Grable

Rawlins

Follett

Team No. 5

Approach 2.1 Germplasm diversity

Jones, Leader

Murphy

Miller

Brooks

Vacancy (Forage-Range)

Waterworth

LaChance (Acting, Insect biology)

Team No. 6

Approach/elements 2.2.1-2.3.1-2.4.6 Basic biol. plants

Still, Leader

Miller

Brooks

Rogoff

Jones

Schweizer (Acting, Weed Science)

Team No. 7

Approach/elements 2.2.2-2.3.2 Range-pasture

Vacancy, (Forage-Range), Leader

Grable, Acting Leader

Schweizer (Acting, Weed Science)

Jackson

Kiddy

Still

Team No. 8

Approach/elements 2.2.3-2.3.3 Field crops

Miller, Leader

Jones

Murphy

Follett

Martinez

Jackson

Team No. 9

Approach/elements 2.2.4-2.3.4-2.3.5 Hort. crops

Brooks, Leader

Still

Jackson

Ouye

Jones

Team No. 10

Approach/elements 2.4.1-2.2.5 Biol. insects

LaChance, Acting Leader

Jones

Bram

Jackson

Team No. 11

Approach/elements 2.4.2-2.4.3 Path-nematodes

Waterworth, Leader

Bram

Robens

Schweizer (Acting, Weed Science)

Miller

Murphy

Team No. 12

Approach/elements 2.4.4-2.4.5-2.4.9 Insect disease-Nematodes - Biocontrol
Jackson, Leader
LaChance (Acting, Insect biology)
Ouye
Waterworth
Brooks

Team No. 13

Approach/elements 2.4.7-.8, .10,11 Weeds - Ag. Chem.
Schweizer, Acting Leader
LaChance (Acting, Insect biology)
Jackson
Ouye
Robens

Team No. 14

Approach/elements 2.3.6-3.6.1-5 Plant/Animal Systems
Nave, Leader
Rawlins
Miller
Gerrits
Martinez

Team No. 15

Approach/elements 2.5 all Assessments and models
Grable, Leader
LaChance (Acting, Insect biology)
Farrell
Schweizer
Jensen
Nave
-Miller

Team No. 16

Approach/elements 3.2, 3.6.7, 3.4.2, 3.6.6 Reprod., Int.system, Stress
Gerrits, Leader
King
Kiddy
Nave
Goble
Waterworth

Team No. 17

Approach/elements 3.1.2, 3.1.3, 3.1.4, 3.5.2, Basic biol. animals
Gerrits, Acting Leader
Kiddy
Rogoff
Bram
Still
King

Team No. 18

Approach 3.1.1 and 3.3 Selection and Nutrition

Kiddy, Leader

Gerrits

Vacancy (Forage-Range)

Follett

Martinez

King

Combs

Team No. 19

Approach/elements 3.4.1-3.4.4 Diagnosis & disease control

King, Leader

Waterworth

Hyde

Bram

Team No. 20

Approach/elements 3.4.3 Pathogenesis

Hyde, Leader

Gerrits

King

Robens

Team No. 21

Approach/elements 3.4.5-4.2.1-4.2.2 Toxicology & food safety

Robens, Leader

Hyde

Rogoff

Gerrits

Schweizer (Acting, Weed Science)

Team No. 22

Approach 3.5, Insects

Bram, Leader

Robens

Ouye

LaChance (Acting, Insect biology)

King

Team No. 23

Approach/elements 4.1.1-3-4 Quality

Martinez, Leader

Combs

Rogoff

Miller

Murphy

Brooks

Kiddy

Team No. 24

Approach 4.3 Losses

Ouye, Leader
Robens
Bram
Waterworth
Nave

Team No. 25

Approach/elements 4.4-4.1.2 Systems & qual. mech.

Rogoff, Leader
Combs
Martinez
Ouye
Nave
Still

Team No. 26

Approach 5.0 Human nutrition

Combs, Leader
Kiddy
Follett
Martinez
Brooks
Goble

Team No. 27

Approach 6.0 Systems & alternatives

Grable, Leader
Still
Nave
Gerrits
Rawlins
Rogoff
Jones
Jackson (Grable)



United States
Department of
Agriculture

Agricultural
Research
Service

National
Program
Staff

Beltsville, Maryland
20705

DEC 16 1983

SUBJECT: ARS Problem Definitions

TO: ARS Research Leaders

The attached document entitled "Approach Element Problem Definitions" represents another step in the process of focusing ARS research on the solution of important national problems. These statements constitute a layman's version and are intended primarily to expand and more specifically define the research envisioned for each of the Approach Elements contained in the 6-Year Implementation Plan. Because these statements were developed independently for each Strategic Objective, some duplication and overlap exists. They are being distributed in this first draft primarily to keep you and scientists in your unit informed of the present status of planning activities and to serve as an interim guide for development of CRIS projects when appropriate.

Much of the research required to solve problems at the level of problem aggregation contained in these definitions can be carried out within existing functional research programs with minimum need for new mechanisms to coordinate research across Strategic Objectives or Locations. On the other hand, packaging the knowledge and technologies produced by functional research programs into solutions to broad national problems will require establishing some new ways for coordinating the research of teams from more than one discipline or Location. Now that we have a Program Strategy and an Implementation Strategy, the agency is in a position to identify high priority, broad national problems and establish Operational Planning processes to implement the team research necessary to solve them. You will be hearing more about this in the future.

*Document sent Under
Separate Cover T.C.O.*

T. J. Army
THOMAS J. ARMY
Deputy Administrator
National Program Staff

Enclosure



United States
Department of
Agriculture

Agricultural
Research
Service

General
Services
Division

National Agricultural
Library Building
Beltsville, Maryland
20705

February 1, 1984

SUBJECT: ARS-Administrative Management Personnel Relocations,
Washington Metropolitan Area

TO: All ARS Offices

The Acquisition and Assistance Division and the General Services Division will relocate several service groups on Friday, February 3, 1984. Effective Monday, February 6, 1984, personnel can be reached at the following newly assigned offices. Some additional changes will be made in coming weeks. You will be notified of these changes as they occur.

Acquisition and Assistance Division
National Agricultural Library, Beltsville, MD 20705

<u>Acting Director's Office</u>	<u>Mail Address</u>	<u>Telephone</u>
Richard Bachman	4th Floor NAL	344-3428
Virginia Duckworth	"	"
Ernest (Buddy) Norris	"	"

Acquisition Policy Staff

Larry LaRue	4th Floor NAL	344-2878
Gene Riley	"	"
Robert Green	"	"

Contracting and Procurement Operations Branch

Warren Ashworth	4th Floor NAL	344-2706
Florence Beardmore	"	"
Anne Campbell	"	"
June Taylor	"	344-3285
Jacquelyn Bishop	"	"
Delores Chambers	"	"
Marjorie Brown	"	"
Michael Sade	"	"
Theresa Stephens	"	"
Dave Harwood	"	"
Jean Lilly	"	"
Jeana Hershak	"	"
Martin Maher	"	"
Shelly Fridell	"	"
Margaret Carter	"	"
Carol Ahlquist	"	344-3359
Michelle Voyatzis	"	344-2704

Research Agreements and Patents Management Branch

Connie Moore	4th Floor NAL	344-3406
Kathy Morris	"	"
Donna Hardy	"	"

Acquisition and Assistance DivisionFederal Center Building, 6505 Belcrest Road, Hyattsville, MD 20782Facilities and Construction Management Branch

Maunsell Brousseau	Room 515 FB	436-8752
Emil Kish	"	"
George Williams	"	"
Rolando Santos	"	"
Eligio Fajardo	"	"
Romulo Ignacio	"	"
Rick Irwin	Room 515 FB	436-8752
Millie Richards	"	"
Debbie Polan	Room 510A FB	436-5901
Karen Higginbotham	"	"
Al Newman	Room 518 FB	436-7690
Susan Stump	"	"
Pete Motel	"	"
Art Baca	"	"
Linda Watts	"	"
Louise Perry	Room 523 FB	436-8400

General Services DivisionFederal Center Building, 6505 Belcrest Road, Hyattsville, MD 20782General Services Operations Branch

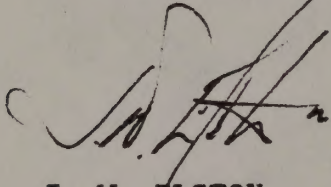
James Elston	Room 448 FB	436-8300
Marian Carpenter	"	"
Pat Reynolds	Room 452 FB	436-5606
Jim Speight	"	"
Fern Duvall	"	"
Allan Lundberg	Room 455 FB	436-5542
Fran Stave	"	"

Individuals who are part of these groups and do not appear on this list have not changed their addresses.

All ARS Offices

3

If you have any questions regarding location of these employees, please call the Agency Locator on 344-3355.

A handwritten signature in dark ink, appearing to read 'J. W. Elston', is written over the typed name and title.

J. W. ELSTON
Acting Chief
General Services Operations



United States
Department of
Agriculture

Agricultural Research
Service

North Central Region
Northern States Area

220 S. 2nd Street
Suite 100
Minneapolis, MN 55401

May 22, 1987

Moiseyev
7/8/80
S. Lawrence

SUBJECT: Realignment of Area Offices

TO: RL's, CD's, LD's, & AO's/Contacts
Northern States Area

FROM: K. L. Lebsock, Area Director
M. D. Terwilliger, Acting Area
Administrative Officer

K. L. Lebsock
M. D. Terwilliger

You already have received a telemail message in which Dr. Kinney announced a realignment of the Area Office configuration in ARS. Of greatest interest to us is the close out of the Northern States Area Office and the assignment of our functions to two other Area offices. Enclosed is an information packet that Headquarters used on June 20th to brief us on the realignments. Also enclosed are a copy of the map with the "old" configuration of Areas and a tentative listing of Area Directors, Associate Area Directors, and Assistant Area Directors.

We do not know all of the details of transition from the current to the new Area makeup, so we ask for your patience as we move into this change rather rapidly. We already are short several employees, and the chances are high that we will lose others before the final closeout date. The "gaining" Areas will do their best to help us make the changes as smoothly as possible, but we will need your cooperation.

One of the more important, almost immediate, considerations is the FY 88 ARMP. Your plans will be made to fit the "new" ARS. Most of the required changes, such as Mode Codes, etc., will be made at Headquarters. You will be receiving complete instructions sometime in June.

If you have questions about the realignment, particularly with respect to forward planning, ARMP's, HPRL, recruitment, etc., please call on us first rather than the office to which you will be reporting when the transition is complete. We will try to refer you to the right office(s). The new configuration will be in effect by October 1, 1987.

3 Enclosures

cc: w/encls.
S. R. Grugel
J. Henley
R. Lawrence

ADJUSTMENTS TO REDUCE MANAGEMENT COSTS IN THE
AGRICULTURAL RESEARCH SERVICE (ARS)
1987

CONSOLIDATION PLAN

Currently, ARS has 11 Area Offices. These offices report directly to the Administrator and provide supervision and administrative support to Research Directors and Leaders at ARS Research Centers and other locations. ARS plans to consolidate the functions of the current Area Offices into 8 Areas. This realignment will strengthen Area management and support functions, improve the effectiveness of Headquarters - field interactions, and reduce overhead by over 24 FTE and \$1.2 million. As a result of this consolidation, ARS will be able to allocate \$1.2 million in management overhead savings to support high priority research in Oregon; Ames, Iowa; and St. Paul, Minnesota.

BACKGROUND

These adjustments are part of an evolution ARS has undergone over the past 5 years to improve its ability to carry out national programs of research in food and agricultural science. These include development of an ARS Strategic Plan, changes to the ARS Headquarters and field organizations, and institution of new operational plans and systems. All of these efforts have been directed toward:

- increasing research program responsiveness to National problems and priorities,
- increasing accountability for research program results and use of resources,
- putting maximum resources into research and minimizing the unnecessary use of resources and energy on overhead.

In the fall of 1983, as part of these initiatives, ARS undertook a major streamlining of its Headquarters and field organizations. One layer of program management and administrative support was eliminated, certain key functions were centralized in lean Headquarters staffs and others were delegated to Area Offices. At this time, ARS established its current 11 Area Offices reporting directly to the Administrator, a significant reduction from the 25 field reporting relationships in the previous organization.

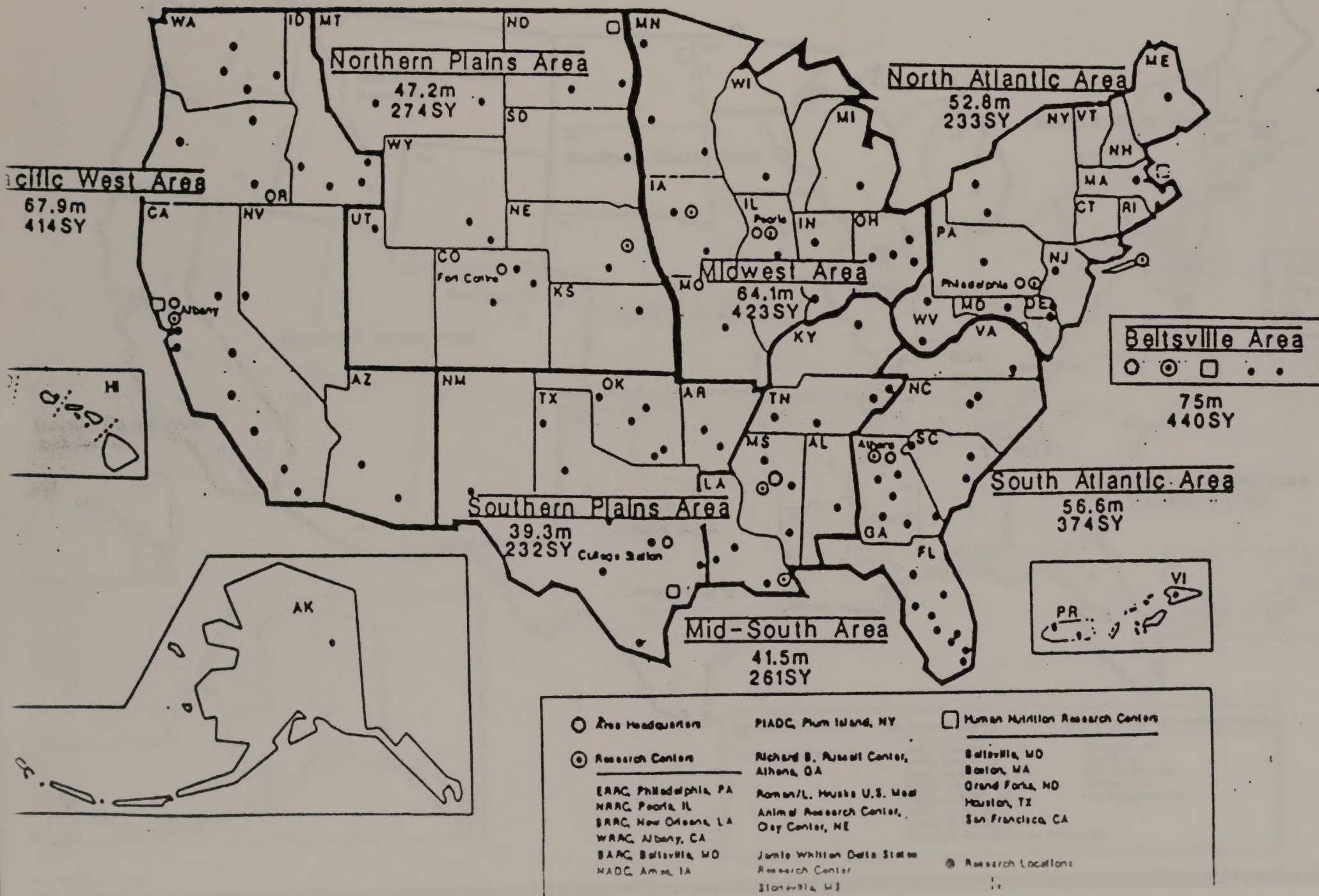
The 1983 streamlining and other initiatives over the past 5 years allowed ARS to redirect approximately 350 FTE and \$12 million from overhead to bench research efforts. In addition, the simplified structure significantly improved ARS' management of its national research programs and its capability to provide administrative and other support.

Experience with the 11 Area Offices over the past 3 years has demonstrated to ARS management that further improvements in the management and support of ARS research programs, and significant additional savings in overhead, could be achieved by consolidating the 11 into 8 Areas.

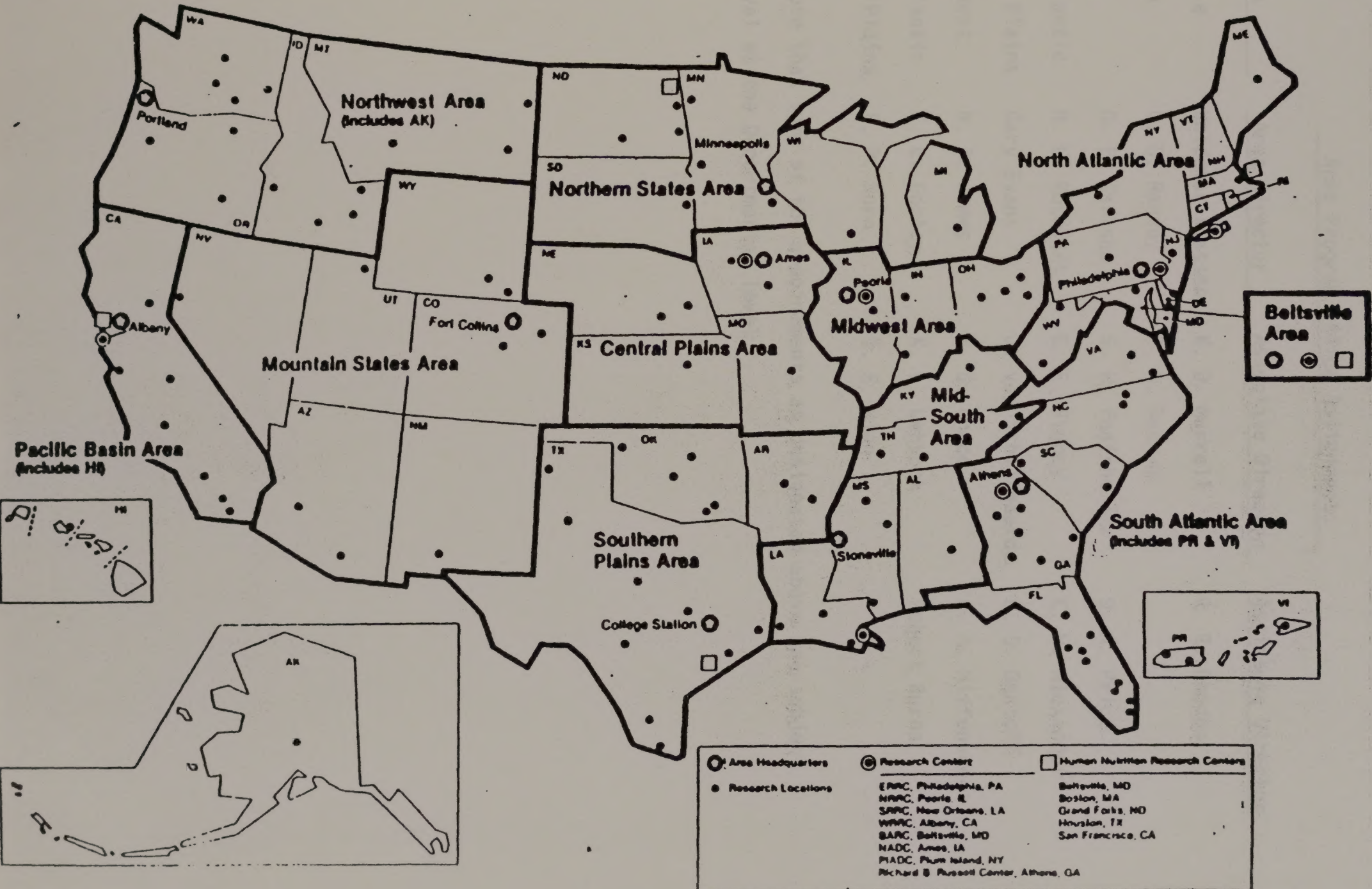
**KEY FACTS ABOUT THE ARS
MANAGEMENT STAFF ADJUSTMENTS**

- Area management offices to be closed at these locations:
Minneapolis/St. Paul, MN
Portland, OR
Ames, IA
- Research programs at St. Paul, and Ames will be increased by additional resources being added for research. Since ARS has no research program at Portland, those savings will be allocated to research locations in Oregon.
- Some additional resources will be provided to the eight remaining Area Offices (research programs and resources) from this consolidation effort. Currently, the 11 ARS Area Offices utilize approximately 294 FTE and \$11 million in overhead resources. The new Area Offices will operate with approximately 270 FTE and \$9.8 million. These changes result in overhead savings of approximately 24 FTE and \$1.2 million.
- All of the management savings generated by these adjustments will be placed back into research at those locations/states where Area offices are being discontinued.
- There are currently 55 management employees in these three offices. Of these 55 employees, 40 vacant positions have already been identified for them, leaving 15 or less employees requiring special counseling and outplacement assistance. ARS will provide onsite professional personnel outplacement assistance to the remaining 20 employees.
- The new Area boundaries were formulated to provide savings in overhead while maintaining congruence with geophysical similarities, common agricultural production problems, and traditional relationships between ARS and cooperating universities.
- ARS intends to accomplish these adjustments within 2-3 months.

Agricultural Research Service - Area Organization



Agricultural Research Service - Area Organization



Area Program Office Assignments

<u>Area</u>	<u>Area Director</u>	<u>Associate Director</u>	<u>Assistant Director</u>
Beltsville	Waldemar Klassen	K. D. Murrell	R. R. Rhodes
Mid-South	C. D. Ranney	P. A. Putnam	-
Midwest	G. E. Carlson	S. H. Feairheller	D. A. Price
North Atlantic	H. L. Rothbart	E. E. Finney	C. W. Alexander
Northern Plains	Gary Evans	J. van Schilfgaarde	E. D. Gerloff
Pacific West	N. I. James	W. G. Chace	D. A. Niffenegger
South Atlantic	E. L. Corley	K. L. Lebsock	Robert Burns
Southern Plains	F. P. Horn	E. E. King	-

Please note that some of the appointments as designated above are subject to approval at the Departmental level.

